

Leasowe Community Centre Trust

Registered Charity **1214971**

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Minutes of Leasowe Community Centre Trust held on Thursday 17th September 2026.

Present: Karl Greaney (Chair); Paul Townley (Treasurer); Marie Scott (Centre Manager); Angie Davies; Nicky Proctor; Paul Jobson; Louise Luxon-Kewley.

Apologies: Kathryn Runswick; Jenni Jones.

Declarations of interest: None

Minutes of last meeting: 16th July 2026 – agreed

Matters arising: An asset list for the community centre needs to be completed. Autumn Club has now resumed following driver issues.

Governance:

Community Centre:

The option of the council 'gifting' the building to the trust in an effort to move forward with the project is the preferred option. Steve McMorran has confirmed that this went to the Director (Andy Kehoe) and the council's strategy board for discussion. It has been agreed in principle. The trust board will now wait for the final details to be sent to us for discussion. Louise Luxon-Kewley raised concerns that the Trust board going forward must maintain the integrity of the board and ensure that any consortium cannot out-vote the board in decisions being made in the future. She also stated that she has spoken to colleagues who will provide legal advice when it is required at a reasonable cost. Karl raised concerns going forward, it is a big worry in raising sufficient funding each year to maintain services and other costs to survive. Karl stated that the board will work on building a robust business plan for the future.

Centre Manager Report:

Marie Scott gave a written report; We are still attracting interest from various groups wishing to hire the community centre; this is seeing an increase in hire income over the year. Marie produced information on the groups and numbers of people attending the centre each month. The centre is now recognised as a Food Bank referral centre; work will also start on registering with the Baby Bank to enable the Trust to make referrals for any families who attend the centre.

Treasurers Report:

The audited accounts were sent out to all Trustees to review and make any queries; there were no questions and it was agreed that the Trust board accept the audited accounts as a true record. Paul will now complete the annual return to the Charity Commission; this will be the Trust's first set of audited accounts under our new name LCCT.

A written financial report was given and discussed. The points outlined in the report were discussed - **£10,000 donation** to the Addy, the trust board were given the full circumstances of this donation; **Zurich Insurance** – renewal agreed; **Telephone line** – WBC are discontinuing with the landline; discussions held with Brightridge Technology (who provide our broadband), the board agreed to the cost of transferring 0151 691 1595 to the Trust and proposed monthly costs for internet/phone line. **BIG Lottery application** – the board agreed for the application to go ahead to apply for funding to extend the centre manager's contract for a further 2 years from 1st July 2027.

Health & Safety

There has been reports of rats in and around the building, WBC pest control have been out and baited areas around the centre. The 2 fire doors are proving to be problematic in closing; Marie asked to contact WBC for them to remedy the issues.

Safeguarding Lead:

No issues to date.

AOB:

- The trustees discussed the new proposed conflict of interest policy; it was agreed that we adopt this policy.
- Marie Scott was asked to leave the room for this next matter. Paul T asked if the trust could make a donation towards Marie's daughter who has been selected to represent GB in Gymnastics. Karl indicated that this was a conflict of interest as Marie is employed by the Trust. The matter was fully discussed, Paul T explained that despite this conflict, it is more to do with a young girl from a large council estate working hard and being selected to represent GB in a sport; we should as a local community centre be celebrating this fact. This matter was discussed fully by the trustees and it was agreed that we make a donation of £500.
- Jenni Jones – due to work commitments, she has decided to resign her position from the board.
- The board should continue to look at attracting new trustees to the board. Paul T to look at putting an advert on LinkedIn.

Date of next meeting: Thursday 19th November 2026.